

Committee On Insurance/Audit & Claims
Tuesday, February 26, 2019
City Hall Council Chambers

COMMITTEE MEMBERS PRESENT: Ceri Otero, Brady Beckham, David Armstrong and Kirby Newport.

OTHER COUNCIL MEMBERS: None.

OTHERS PRESENT: City Administrator Tom Short and City Clerk Traci Cox.

Chairperson Ceri Otero called the meeting to order at 5:30 PM.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Armstrong, the minutes of the February 12, 2019 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report before it was approved 4-0 on a motion by Mr. Newport.

NEW BUSINESS:

Consider and Discuss possible amendment to Section 805 (06) of the Personnel Policy Manual of the City of Carthage regarding Meals and Per Diem expenses: Mr. Short reported the policy had not been changed since approximately 2001. Meal allowances would be increased as follows: Breakfast from \$7 to \$10, Lunch from \$8 to \$15 and Dinner from \$15 to \$25. Mr. Armstrong made a motion to approve the changes to the travel per diems. Mr. Beckham discussed rewarding employees who spend less than the allotted amounts, but members decided this policy was easily administered. Motion carried 4-0. The policy changes will be sent to council for approval.

Staff Reports: Ms. Cox reported the Delta Dental plan had been well received with enrollment increasing from 47 to 55 employees. Ms. Cox also reported on her recent attendance at a GFOA Conference to work toward CPFO certification. Mr. Short reported on a water leak at Memorial Hall that had resulted in the loss of approximately 400,000 gallons of water. This leak was repaired by the Public Works Department.

Member Reports: Mr. Armstrong asked Mr. Short if he had a chance to review the contracts with Names and Numbers and YP for advertisements in the telephone books. Mr. Short will continue to look into this matter.

ADJOURNMENT: Mr. Newport made a motion to adjourn at 5:58 PM. Motion carried 4-0.